

*Robert J. Pasack*

TOWN COUNCIL AGENDA  
TOWN COUNCIL CHAMBERS  
740 MAIN STREET  
EAST HARTFORD, CONNECTICUT  
DECEMBER 11, 2012

2012 DEC -6 A 11:41

TOWN CLERK  
EAST HARTFORD

**7:00 P.M. Executive Session**

=====

**Announcement of Exit Locations (C.G.S. § 29-381)**

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
5. APPROVAL OF MINUTES
  - A. November 27, 2012 Executive Session/New Boston
  - B. November 27, 2012 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
  - A. East Hartford Chamber of Commerce Update
  - B. East Hartford Housing Authority Update
  - C. Resignation of Steven Hudak from the Historic District Commission
7. OLD BUSINESS
8. NEW BUSINESS
  - A. CRCOG Regional Performance Incentive Grant
  - B. Authorization for Board of Education to Apply for State Building Grant re: East Hartford Middle School Window Walls Replacement
  - C. Reappointment of Marilyn Pet to the Greater Hartford Transit District
  - D. Refund of Taxes
  - E. Various Appointments to Board and Commissions
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
  - A. Estates of Ramona Kendall, et al v Town of East Hartford – Docket No. CV-06-5001800-S
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
  - A. Other Elected Officials
  - B. Other Residents
  - C. Mayor
12. ADJOURNMENT (next meeting: Wednesday, January 2, 2013)

*Richard F. Kehoe*

2012 DEC -3 P 2:02

TOWN CLERK  
EAST HARTFORD

TOWN COUNCIL MAJORITY OFFICE  
NOVEMBER 27, 2012  
EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader  
Barbara-Ann Rossi, Minority Leader Eric A. Thompson, Councillors Linda A.  
Russo, Ram Aberasturia, Patricia Harmon and Esther B. Clarke

ABSENT Councillor Marc Weinberg

ALSO Scott Chadwick, Corporation Counsel  
PRESENT Brian Smith, Assessor

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:05 p.m.

MOTION By Eric Thompson  
seconded by Bill Horan  
to go into Executive Session to discuss the tax appeal cases of  
New Boston EH LLC v. Town of East Hartford:

1. Docket No. CV-12-6015960S 69 Leggett Street
2. Docket No. CV-12-6015959S 47 Leggett Street
3. Docket No. CV-12-6015958S 33 Leggett Street
4. Docket No. CV-12-6015962S 300 East River Drive

Motion carried 8/0.

MOTION By Eric Thompson  
seconded by Bill Horan  
to go back to Regular Session.  
Motion carried 8/0.

ADJOURNMENT

MOTION By Eric Thompson  
seconded by Bill Horan  
to adjourn (7:32 p.m.)  
Motion carried 8/0.

Attest   
Richard F. Kehoe  
Town Council Chair

*Robert J. Pickett*

EAST HARTFORD TOWN COUNCIL

2012 DEC -3 P 2:02

TOWN COUNCIL CHAMBERS

TOWN CLERK  
EAST HARTFORD

NOVEMBER 27, 2012

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader Barbara-Ann Rossi, Minority Leader Eric A. Thompson, Councillors Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Esther B. Clarke

### CALL TO ORDER

Chair Kehoe called the meeting to order at 7:42 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

### RECOGNITIONS AND AWARDS

#### ERASE: "Stop and Think Campaign"

Mayor Leclerc introduced Cephus Nolen, Youth Services Director, who gave the Councillors background on the ERASE program, which stands for East of the River for Alcohol and Substance Abuse Elimination. The Mayor read the following proclamation into the minutes, before presenting it to Bonnie Smith, Executive Director, ERASE, Inc.:

*WHEREAS, ERASE is one of thirteen Regional Action Councils (RACS) in the State of Connecticut funded by the Department of Mental Health and Addiction Service; and*

*WHEREAS, ERASE provides communities with education, training and advocacy for substance abuse prevention for our youth; and*

*WHEREAS, ERASE'S STOP Grant (Sober Truth on Preventing Underage Drinking) is funded through The Substance Abuse and Mental Health Services Administration with the purpose to prevent and reduce alcohol use among youth in communities throughout the United States; and*

*WHEREAS, ERASE used this funding to help East Hartford youth develop an educational campaign to stop underage drinking in the community. The "STOP and Think Campaign" was formed and the slogan was conceived by East Hartford students and peer leaders.*

*NOW, THEREFORE, I Marcia A. Leclerc, Mayor of the Town of East Hartford, community leaders and residents commend the*

#### *ERASE PROGRAM*

*For providing our community with tools to educate our youth about substance abuse.*

Linda Chamberlain, Youth Services Programs Coordinator, introduced the peer leaders that were present: Thomas Maragnano, East Hartford Middle School student, and Jordan Maragnano & Nadiyah Roberts-Green, who are both sophomores at Connecticut International Baccalaureate Academy. They each spoke on their roles in helping their

peers make smart decisions in their lives. The peer leaders also presented Ms. Smith a plaque on behalf of all the peer leaders in East Hartford.

The Council applauded the students for their commitment to their student peers.

#### OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Pat Sirois, 45 Jefferson Lane, Chair of the Beautification Commission, reminded everyone that Holiday Fest starts on Friday, December 7<sup>th</sup> through Monday, December 10<sup>th</sup>. It is the twentieth year of this wonderful event. All proceeds go to the East Hartford Food and Fuel Banks.

Susan Kniep, 44-46 and 50 Olde Roberts Street, spoke on the revisions to the town of East Hartford's plan of conservation and development generalized land map and asked that the following be considered: (1) are there any roads going through anyone's home; (2) is the Capital Region Development Authority (CRDA) involved in any property; (3) is there a developer ready to come forward with a proposal once the changes are approved; and (4) have the residents on Brewer Street, Forbes Street, Simmons Road, and any other resident that could be impacted by these changes, been notified of these revisions. Additionally, Mrs. Kniep asked that if any residents are impacted, the Council delay action on this agenda item.

Mayor Leclerc (1) commented on the refurbished holiday decorations installed on Main Street; (2) stated that the supplemental budget appropriation passed by the Council for Hurricane Sandy repairs was not needed, and thanked the Council for being proactive; (3) commented on the success of the CT Veterans' Day Parade; (4) thanked the Council for supporting the ERASE program; (5) asked the Council to support the refunding of town bonds as it would be financially beneficial for the town; (6) indicated that the revisions to the plan of conservation and development's generalized land use map will be explained during the meeting; (7) stated that the Animal Shelter agreement was drawn up by Attorney Gentile and thanked him for his expertise; (8) supports the appointments to the Boards and Commissions; (9) announced that, yesterday, she accepted the "Green Circle" award on behalf of the town for recognizing East Hartford's promotion of pollution prevention, waste reduction, natural resource conservation and environmental awareness; (10) commented that the Allan S. Goodman strike is over and no additional overtime was allocated to that situation; (11) said that there will be a public input meeting on December 5<sup>th</sup> for the 2013 Road Program; (12) stated that she has received official notification from the State Library Construction grant program that the town's application to fund the roof/HVAC portion of the Raymond Library project was approved for "up to" approximately \$300,000; and (13) said that while most of the Maple Street culvert project is completed, there is a problem with some unstable soils and thereby, the Town Engineer has asked the contractor to hold off work until this situation is resolved.

#### APPROVAL OF MINUTES

##### November 13, 2012 Executive Session

MOTION      By Barbara Rossi  
                  seconded by Pat Harmon  
                  to approve the minutes of the November 13, 2012 Executive Session.  
                  Motion carried 9/0.

November 13, 2012 Regular Meeting

MOTION      By Barbara Rossi  
                  seconded by Eric Thompson  
                  to **approve** the minutes of the November 13, 2012 Regular Meeting.  
                  Motion carried 9/0.

COMMUNICATIONS AND PETITIONS

Holiday Fest 2012

Chair Kehoe stated that the "kick-off" of the Holiday Fest is the Tree Lighting ceremony held on Friday, December 7<sup>th</sup> and the events extend through Monday, December 10<sup>th</sup>.

Hurricane Sandy: Financial Update

Chair Kehoe reminded all that the Council held a special meeting on Saturday, October 27<sup>th</sup> to approve an allocation from Fund Balance of \$250,000 in the event the town needed to move quickly to contract for necessary services in the wake of Hurricane Sandy and required the Administration provide a report on the use of town funds for Hurricane Sandy preparation and response. Per Mike Walsh, Finance Director, none of the \$250,000 was used and will be put aside for any department who may need funding to balance their budget at the end of this fiscal year.

PHRN Award re: Outstanding Resident Leadership Team: King Court

Chair Kehoe announced that the organization known as Publicly-assisted Housing Resident Network, Inc. (PHRN) awarded the King Court Resident's Association the Outstanding Resident Leadership Team Award.

East Hartford Fine Arts Commission: Art Teachers Exhibition

Chair Kehoe told all that the Fine Arts Commission sponsors the Art Teachers Exhibition, which will be open to the public on Saturday, December 1<sup>st</sup> and Sunday December 2<sup>nd</sup> at the Selden Brewer House, 167 Main Street.

CT Veterans' Parade: Certificate of Appreciation

Chair Kehoe announced that the East Hartford Town Council has received a Certificate of Appreciation for their participation in the November 2012 Annual Connecticut Veterans Parade.

NEW BUSINESS

Local Prevention Council Grant re: ERASE

MOTION      By Linda Russo  
                  seconded by Barbara Rossi  
                  to **adopt** the following resolution:

RESOLVED, that Marcia A. Leclerc Mayor of the Town of East Hartford, is hereby authorized to execute on behalf of this municipality a grant application in an amount not to exceed \$5,675 with the State of Connecticut Department of Mental Health and Addiction Services to support the activities of a local alcohol, tobacco, and other drug abuse Prevention Council, and to file any amendments or reports as may be required to successfully complete the terms of the grant contract.

BE IT FURTHER RESOLVED that Marcia A. Leclerc was elected Mayor. Her term of office began on January 10, 2011 and will continue until November 12, 2013. As Mayor, Marcia A. Leclerc serves as the Chief Executive Officer for the Town of East Hartford, and is duly authorized to enter into agreements and contracts on behalf of the Town of East Hartford.

On call of the vote, motion carried 9/0.

### Issuance and Sale of Town of East Hartford General Obligation Refunding Bonds

MOTION By Barbara Rossi  
seconded by Eric Thompson  
to waive the reading of the resolution as presented.  
Motion carried 9/0.

MOTION By Barbara Rossi  
seconded by Marc Weinberg  
to adopt the following resolution:

#### RESOLUTION WITH RESPECT TO THE AUTHORIZATION, ISSUANCE AND SALE OF NOT EXCEEDING \$15,500,000 TOWN OF EAST HARTFORD GENERAL OBLIGATION REFUNDING BONDS

RESOLVED:

Section 1. Not exceeding \$15,500,000 General Obligation Refunding Bonds (the "Refunding Bonds") of the Town of East Hartford, Connecticut (the "Town") may be issued in one or more series and in such principal amounts as the Mayor, Town Treasurer and the Director of Finance shall determine to be in the best interests of the Town for the purpose of achieving net present value savings and/or to moderate debt service payments. The Refunding Bonds are hereby authorized to refund all or any portion of any one or more series of the Town's outstanding General Obligation Bonds (the "Refunded Bonds"). The Refunding Bonds shall be issued and sold either in a negotiated underwriting or a competitive offering, and at such time or times as the Mayor, the Town Treasurer and the Director of Finance shall determine to be most opportune for the Town. Each series of Refunding Bonds shall mature in such amounts and on such date or dates as shall be determined by the Mayor, the Town Treasurer and the Director of Finance provided that no Refunding Bonds shall mature later than the final maturity date of the last maturity of any Refunded Bonds being refunded by such series. The Refunding Bonds shall bear interest payable at such rate or rates as shall be determined by the Mayor, the Town Treasurer and the Director of Finance. The Refunding Bonds shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Mayor, the Town Treasurer and the Director of Finance, bear the Town seal or a facsimile thereof, and be approved as to their legality by Robinson & Cole LLP, Bond Counsel. The Refunding Bonds shall be general obligations of the Town and each of the Refunding Bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The aggregate denominations, form, details, and other particulars thereof, including the terms of any rights of redemption and redemption prices, the designation of the certifying, paying, registrar and transfer agent, shall be subject to the approval of the Mayor, the Town Treasurer and the Director of Finance. The net proceeds of the sale of the Refunding Bonds, after payment of underwriter's discount and other costs of issuance, shall be deposited in an irrevocable escrow account in an amount sufficient to pay the principal of, interest and redemption premium, if any, due on the Refunded Bonds to maturity or earlier redemption pursuant to the plan of refunding. The Mayor, the Town Treasurer and the Director of Finance, are authorized to appoint an escrow agent and other professionals and to execute and deliver any and all escrow, investment and related agreements necessary to provide for such payments on the Refunded Bonds and to provide for the transactions contemplated hereby. The Mayor, the Town Treasurer and the Director of Finance, are authorized to prepare and distribute preliminary and final Official Statements of the Town of East Hartford for

use in connection with the offering and sale of the Refunding Bonds, and they are hereby authorized to execute and deliver on behalf of the Town a Bond Purchase Agreement, a Continuing Disclosure Agreement, a Tax Regulatory Agreement and such other documents necessary or desirable for the issuance of the Refunding Bonds and the payment of Refunded Bonds.

Section 2. This resolution shall be effective until December 31, 2013.

On call of the vote, motion carried 9/0.

Revisions to the Town of East Hartford's Plan of Conservation and Development  
Generalized Land Map: Silver Lane Commercial Corridor

Prior to the motion, John Choquette, Development Director, and Michael Dayton, Town Planner, spoke to the Council on the proposed changes to the parcels addressed along the Silver Lane Corridor. The goal of these proposed revisions would be to combine elements of the current B-1, B-1A, R-2 and I-2 zones into a hybrid zone designation, called B-6, which would bring consistency throughout the Silver Lane commercial corridor. Such future changes in zoning cannot occur until the proposed change in the Plan of Conservation and Development maps are approved. It was noted that affected residents will be notified on any zone changes that no roads are affected and the CRDA is not involved in this change.

MOTION By Bill Horan  
seconded by Linda Russo  
to approve the revisions to the Town of East Hartford's Plan of Conservation and Development Generalized Land Use Map along the Silver Lane Commercial Corridor on Assessor's Map #45 and #46 – lots 118, 119, 120, 120A, 123 & 107, and as stated in a memo to Mayor Marcia Leclerc from John Choquette, Director of Planning and Development dated November 15, 2012, with the understanding that (1) any development thereon must provide adequate buffers and boundaries for abutting residential developments, such that the quality of life in the residential developments can be maintained; and (2) with the further understanding that all owners of abutting properties shall be notified of the proposed changes and shall have the opportunity to speak at a public hearing regarding the proposed changes.  
Motion carried 9/0.

Refund of Taxes

MOTION By Marc Weinberg  
seconded by Barbara Rossi  
to refund taxes in the amount of \$ 5,919.99  
pursuant to Section 12-129 of the Connecticut General Statutes.  
Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Over Paid
2011-03-0053502	BOAKYE JOSEPH GYAMFI	2000//1NXBR12E6YZ322526	\$ (92.85)
2011-03-0053503	BOAKYE JOSEPH GYAMFI	2003//1FTNS24L03HB06390	\$ (108.18)
2011-03-0053504	BOAKYE JOSEPH GYAMFI	2004//1FTSS34PX4HA51122	\$ (89.64)
2010-03-0054243	BRENNAN DAVID D	2005//1B3ES56C45D288430	\$ (26.68)

2011-01-0008657	CARLSON BEATRICE I	13 NARRAGANSETT RD	\$ (348.95)
2011-03-0059987	DOE GEORGE	1998//3N1AB41D6WL045336	\$ (31.62)
2011-03-0060738	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2011//1GNSKJE3XBR329497	\$ (398.24)
2011-03-0060740	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2011//2A4RR8DG6BR679889	\$ (202.60)
2011-03-0060754	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2011//1D4RE4GG9BC634642	\$ (155.06)
2011-03-0060757	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2011//2D4RN5DG2BR660565	\$ (255.94)
2011-03-0060793	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2010//3GNBABBDB9AS640562	\$ (77.82)
2011-03-0060809	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2012//1C3CDZAB3CN111627	\$ (142.28)
2011-03-0060853	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2010//1G1AD5F50A7222127	\$ (144.94)
2011-03-0060870	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2011//KL1TD5DEXBB218417	\$ (102.56)
2011-03-0060879	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2011//1B3BD4FB1BN588480	\$ (191.94)
2011-03-0060896	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2011//4T1BF3EK9BU739040	\$ (199.78)
2011-03-0060914	EAN HOLDINGS LLC ENTERPRISE RENT A CAR	2011//KNADH4A33B6736339	\$ (107.82)
2011-01-0009172	MARTELLO MARGOT P & JOHN P JR	63 MANNING LN	\$ (333.87)
2011-03-0075875	NISSAN INFINITI LT	2011//1N4AA5AP8BC845132	\$ (298.50)
2010-04-0085044	OJEKUNLE OYEYEMI A	2007//1HGCM71617A000415	\$ (29.02)
2011-03-0076745	ORTIZ-MELENDZ LESLIE A	2000//1B3ES46C2YD740857	\$ (56.40)
2011-03-0084470	SPENCE ANDRAE	1998//1HGCG5645WA010835	\$ (60.29)
2011-03-0084583	STANA ALEXANDRU	2005//2HGES16515H615217	\$ (225.29)
2011-03-0085133	SWEET YVES	2002//1G2NF52E32M682236	\$ (142.49)
2010-03-0059215	TD AUTO FINANCE	2008//1J8GN28K98W232471	\$ (107.22)
2010-03-0086789	TOYOTA MOTOR CREDIT CORP	2008//JTMZD33V986075146	\$ (236.78)
2011-03-0086326	TOYOTA MOTOR CREDIT CORP	2008//JTMZD33V986075146	\$ (532.32)
2011-03-0086963	USB LEASING LT	2011//1G6KP5ES4BU123696	\$ (148.88)
2011-03-0087916	VW CREDIT LEASING LTD	2008//3VWRZ71K78M107252	\$ (235.99)
2010-01-0015303	WELCOME RYAN T & SARAH M	25 WOODYCREST DR	\$ (836.04)
TOTAL			\$ (5,919.99)



2013 Town Council Meetings Schedule

MOTION By Ram Aberasturia  
seconded by Barbara Rossi  
to approve the 2013 Town Council meeting schedule as follows:

January 2 (Wednesday)	July 16
January 15	August 6
February 5	August 20
February 19	September 3
March 5	September 17
March 19	October 1
April 2	October 15
April 16	October 29
May 7	November 12 (Organizational Meeting)
May 21	November 26
June 4	December 10
June 18	

Motion carried 9/0.

2013-2014 Budget Workshop Schedule

MOTION By Ram Aberasturia  
seconded by Eric Thompson  
to approve the 2013-2014 Budget Workshop schedule as follows:

Monday, February 25, 2013

Mayor's Summary of Budget

6:30 p.m.

Fire Department

Administration Chief Oates  
Suppression  
Fire Marshal  
Apparatus Maintenance  
Alarm Maintenance  
Emergency Medical Service  
Emergency Management  
Fire Capital Improvements

6:45 p.m.

Public Safety Complex

Public Safety Communications

Police Department

Police Administration Chief Sirois  
Operations  
Criminal Investigation  
Police Capital Improvements

Wednesday, February 27, 2013

Board of Education  
Superintendent of Schools Nathan Quesnel 6:30 p.m.

Inspections and Permits  
Administration Gregg Grew 7:30 p.m.  
Saturday, March 2, 2013

Town Treasurer Joseph Carlson 8:30 a.m.  
Town Council Rich Kehoe  
Town Clerk Robert Pasek  
Registrars of Voters Mary Mourey & Judi Shanahan  
Selectmen  
Probate Court Allan Driscoll

Finance  
Administration Mike Walsh  
Accounts and Control  
Information Technology  
Purchasing  
Assessor  
Revenue and Collections  
Employee Benefits  
Risk Management  
Debt Services  
Contingency  
Capital Improvements  
Revenues

Five Year Capital Improvement Plan  
Summary  
Project Narratives  
Finance  
Public Works  
Parks and Recreation  
Fire Department  
Police Department  
Public Library  
Other Departments

Boards and Commissions

Beautification Commission	Patriotic Commission
Inland/Wetlands/Environment Commission	Board of Assessment Appeals
Personnel Board of Appeals	Human Rights Commission
Historic District Commission	Emergency Medical Commission
Library Commission	Zoning Board of Appeals
Public Building Commission	Fine Arts Commission
Retirement Board	Commission on Aging
Commission on Services for Persons w/Disabilities	The Hockanum River Commission
Veterans' Affairs Commission	Board of Ethics

Lunch Break 12:30 p.m.

Executive

Office of the Mayor	Marcia Leclerc
Channel 5	Irene Cone
Corporation Counsel	Scott Chadwick
Human Resources	Santiago Malave
Public Library	Pat Jones
Youth Services	Cephus Nolen

Development

Administration John Choquette  
Redevelopment Agency

Economic Development Commission  
Planning & Zoning Commission

Monday, March 4, 2013

Grants Administration

Clare Fravel

6:30 p.m.

Public Works

Administration  
Engineering  
Highway Services  
Waste Services  
Fleet Services  
Building Maintenance  
Metropolitan District Commission  
Public Works Capital Improvements  
Public Safety Complex Maintenance

Tim Bockus

Parks and Recreation

Administration  
Maintenance  
Other Facilities  
Park Special Program  
Parks & Recreation Capital Improvements

Ted Fravel

Health and Social Services

Administration  
Community Health & Nursing Services  
Environmental Control  
Social Services  
Services for the Elderly

Jim Cordier

Tuesday, March 5, 2013

Regular Meeting

7:30 p.m.

Wednesday, March 6, 2013

Public Hearing - Budget

7:00 p.m.

Thursday, March 7, 2013

Public Hearing - Budget

7:00 p.m.

Tuesday, March 12, 2013

Special Meeting - Budget

7:00 p.m.

Facility Sharing Agreement re: Regional Animal Control Facility

MOTION By Linda Russo  
seconded by Barbara Rossi  
to approve the Facility Sharing Agreement for the Regional Animal Control Facility as attached to a memo dated November 1, 2012 from Michael Walsh, Director of Finance to Marcia Leclerc, Mayor.  
Motion carried 9/0.

Copy of the agreement follows these minutes

Appointments to Boards and Commissions:

MOTION By Marc Weinberg  
seconded by Barbara Rossi  
to approve the following appointments:  
Michael Brinius to the Commission on Services for Persons with

Disabilities, whose term shall expire December 2013; and Stephen Watkins to the Inland Wetlands Commission, whose term shall expire December 2015.  
Motion carried 9/0.

MOTION By Eric Thompson  
seconded by Bill Horan  
to **approve** the appointment of Charles Clarke, as Constable; whose term shall expire November 2013.  
Motion carried 9/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

None

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

New Boston EH LLC v. Town of East Hartford:

69 Leggett Street

MOTION By Barbara Rossi  
seconded by Bill Horan  
to **accept** Corporation Counsel's recommendation to settle the pending real property tax appeal known as New Boston EH LLC v. Town of East Hartford, Docket No. CV-12-6015960S, involving 69 Leggett Street for the fair market value of \$2,425,000.00.  
Motion carried 8/0. Abstain: Weinberg

47 Leggett Street

MOTION By Barbara Rossi  
seconded by Bill Horan  
to **accept** Corporation Counsel's recommendation to settle the pending real property tax appeal known as New Boston EH LLC v. Town of East Hartford, Docket No. CV-12-6015959S, involving 47 Leggett Street for the fair market value of \$2,450,000.00.  
Motion carried 8/0. Abstain: Weinberg

33 Leggett Street

MOTION By Barbara Rossi  
seconded by Bill Horan  
to **accept** Corporation Counsel's recommendation to settle the pending real property tax appeal known as New Boston EH LLC v. Town of East Hartford, Docket No. CV-12-6015958S, involving 33 Leggett Street for the fair market value of \$1,000,000.00.  
Motion carried 8/0. Abstain: Weinberg

300 East River Drive

MOTION By Barbara Rossi  
seconded by Bill Horan

to accept Corporation Counsel's recommendation to settle the pending real property tax appeal known as New Boston EH LLC v. Town of East Hartford, Docket No. CV-12-6015962S, involving 300 East River Drive for the fair market value of \$5,675,000.00.  
Motion carried 8/0. Abstain: Weinberg

### OPPORTUNITY FOR RESIDENTS TO SPEAK

Eddie Camejo, Jr., 46 Columbus Street, reported that several vehicles speed through the stop sign posted at the corner of Columbus and Beech Streets. He suggested a speed bump strip might help alleviate the problem.

Susan Kniep, 44-46 and 50 Olde Roberts Street, (1) asked that the Council liaisons to the East Hartford Housing Authority inquire on how the Madigan settlement is going to be paid; (2) learned through East Hartford Housing Authority minutes that a non-profit organization formed in 2003 is being revived and asked for an accounting of those finances; (3) asked that the Council liaison to the MDC inquire on what the interest rate is on the recently passed MDC referendum for \$800M; (4) asked that the Council liaison to the MDC also asked the MDC to post their employees' salaries, wages and pensions to their website; and (5) asked that the Town Council call a special meeting to address the state's cut backs on municipal aid in the upcoming budget.

Esther Clarke asked for a point of personal privilege to comment on East Hartford High School's "Celebration of Academic Excellence" dinner that she attended on November 19<sup>th</sup>. Over fifty students were honored that night who had met the excellence standards set by taking the advanced placement classes.

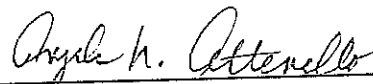
Mayor Leclerc stated that a notice to quit has been sent to MDM Golf, Inc., and that the town will go out for a Request for Proposal for a new operator of the golf course soon.

### ADJOURNMENT

MOTION      By Eric Thompson  
                  seconded by Bill Horan  
                  to adjourn (10:05 p.m.).  
                  Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be on December 11, 2012.

Attest



Angela M. Attenello  
TOWN COUNCIL CLERK

## FACILITY SHARING AGREEMENT REGIONAL ANIMAL CONTROL FACILITY

**WHEREAS**, General Statutes §§7-148cc establishes a process wherein municipalities may develop and implement interlocal agreements to jointly perform any function that each municipality may perform in accordance with state and local law; and

**WHEREAS**, the exchange, furnishing or providing of municipal facilities and equipment by one or more municipalities for their joint use has been found to be of benefit to all participating municipalities, both in making more facilities and equipment available and in reducing the cost of operating such facilities and using such equipment; and

**WHEREAS**, to meet their common need for animal control facilities, the towns of South Windsor, Manchester and East Hartford ("the Participating Municipalities") desire to enter into a Facility Sharing Agreement for the creation and ongoing maintenance of a Regional Animal Control Facility (the "Facility") to be located in the Town of South Windsor on land South Windsor owns; and

**WHEREAS**, operation and maintenance of the Facility is well suited to joint operation by the Participating Municipalities because each individually has the need for such a facility; and

**WHEREAS**, the Facility will be built and equipped through funding from the State of Connecticut as part of the Regional Performance Incentive Grant Program, administered by the Capitol Region Council of Governments, which program is intended to foster and enhance joint provisions of municipal services across town borders.

**NOW, THEREFORE**, to accomplish the goal of operating and maintaining the Facility across town borders and for the benefit of the Participating Municipalities, each hereby adopts this Regional Animal Control Facility Agreement ("Agreement") according to the following terms:

1. **OWNER/OPERATOR**: The Participating Municipalities hereby designate the Town of South Windsor as the owner and operator of the Facility, which exists at 124 Sullivan Avenue, South Windsor, on land owned by the Town of South Windsor.

2. **GOVERNING BOARD**: The Participating Municipalities shall establish a Governing Board to accomplish the purposes of this Agreement. The Governing Board shall have the authority to interpret this Agreement consistent with the purposes stated herein and, by majority vote, will be the arbiter of any disagreements among the Participating Municipalities relative to any aspect of this Agreement. Notwithstanding the foregoing, should the Governing Board be unable or unwilling to interpret this Agreement by majority vote, the dispute resolution provisions of paragraph 7 shall apply.

Consistent with their respective charters and/or ordinances, the Chief Executive Officer of each Participating Municipality shall designate one member of the Governing Board and each member designated shall have one vote. The qualifications, terms of office and compensation, if any, of such member shall be proscribed by the Chief Executive Officer of the appointing Participating Municipality.

The Governing Board shall have the authority to adopt rules with respect to the use and maintenance of the Facility and the prompt payment of all fees and costs by each participant as it deems necessary for the safe and sanitary operation of the Facility and to administrate in accordance with the terms of this Agreement.

3. **GENERAL TERMS:** In addition to the foregoing, the Governing Board shall oversee compliance with the following terms of this Agreement:

- a. Location: The Facility shall be located in the Town of South Windsor and the Town of South Windsor shall at all times and for all purposes remain the owner of the land and the building housing the Facility.
- b. Maintenance, Capital Projects and Repairs: The physical plant of the Facility shall be operated and maintained by the Town of South Windsor. In addition, the Town of South Windsor will be responsible for overseeing future capital projects and major repairs as funded through the capital account described in Exhibit \_\_\_\_ hereto.

The Town of South Windsor will annually evaluate the Facility and any equipment acquired under this Agreement and make recommendations to the Governing Board regarding necessary maintenance, capital projects and major repairs.

- c. Administration: Administrative functions (paying bills, ordering supplies, etc.) shall be conducted by one or more of the Participating Municipalities, as designated by the Governing Board. Said Participating Municipality shall be deemed the "Administrative Manager" of the Facility and will be paid an administrative fee as set forth in the annual budget.

The Administrative Manager shall also be responsible for record keeping, including but not limited to, expenses and income data and tracking the number and length of stay of all animals impounded by each Participating Municipality. Each Participating Municipality shall, at least quarterly, submit its state-mandated monthly impoundment reports to the Administrative Manager for this purpose.

- d. Annual Budget and Annual Expenses: The Annual Budget shall be set in accordance with the terms and conditions set forth on Exhibit \_\_\_\_ hereto. Said Annual Budget will include the Annual Expenses and Administrative Fee described on Exhibit \_\_\_\_ and any other costs or expenses approved by the Governing Board.

- e. Member Payments: Annual Expenses shall be shared among Participating Municipalities in accordance with the formula and terms set forth on Exhibit \_ hereto.
- f. Scheduling Use: Schedules for the use of the Facility will be managed by the Town of South Windsor. Any scheduling disputes will be resolved by the Governing Board.
- g. Municipal Participation: The Agreement will remain in force as long as there are two remaining Participating Municipalities.
- h. Property Insurance: The Facility and equipment will be covered under an insurance policy providing property coverage in limits acceptable to the Governing Board. The cost of said policy shall be part of the Annual Budget. If the Facility or any equipment housed in it is damaged through the negligence of any Participating Municipality's own personnel, any deductible charged will be paid for by the Participating Municipality responsible for the damage.

4. **TERM OF AGREEMENT**: This agreement shall remain in effect for ten (10) years, with the first year beginning on the Effective Date of \_\_\_\_\_ and the last year expiring on \_\_\_\_\_ in accordance with law or local ordinance. The Agreement shall automatically renew for successive terms of five (5) additional years unless all but one Participating Municipality provides a written notice to the other of its election not to renew the Agreement for another five (5) years. Such notice must be provided at least thirty (30) days prior to the scheduled expiration of the original or any renewal term of the Agreement. In no event shall the Agreement extend beyond forty (40) years from the Effective Date.

5. **ADDITION OR REMOVAL OF PARTICIPATING MUNICIPALITIES**: The Participating Municipalities, through the Governing Board, may entertain offers for additional municipalities to participate in this Facility Sharing Agreement and may negotiate such contracts and fees with the proposed municipality as it deems appropriate. The Governing Board may add additional Participating Municipalities to the Facility Sharing Agreement by unanimous vote of the members of the Governing Board. If approved, the proposed municipality may become a Participating Municipality and shall execute an Addendum agreeing to be bound by any relevant terms of this Agreement and any other terms and conditions set forth by the Governing Board.

If any of the Participating Municipalities fail to meet their obligations under the terms of this Agreement and any Addendum thereto, any Participating Municipality in good standing may, through their respective member on the Governing Board, make written recommendation to the Governing Board that the defaulting municipality be involuntarily withdrawn from participation pursuant to Section 12 of this Agreement.

6. **LIABILITY AND HOLD HARMLESS**: Each Participating Municipality will be responsible for and insure itself against all claims, loss, damage, injury, and liability of every kind, nature, and description including, but not limited to, claims by third parties to



the extent that such liability arises out of a Participating Municipality's use of the Facility or a portion thereof. The Participating Municipalities agree that the Administrative Manager, the Town of South Windsor, and their respective Mayors, directors, officers, council members and employees shall be held harmless and shall be indemnified against any such loss, damage, injury, and liability of any kind, nature, or description including, but not limited to, claims by third parties that arise out of a Participating Municipality's use of the Facility or a portion thereof. Each Participating Municipality shall give prompt, written notice to the Administrative Manager and the Town of South Windsor of any claim made or any suit instituted, coming to its knowledge, which in any way, directly or indirectly, relates to the Facility or this Agreement.

7. DISPUTE RESOLUTION: Disputes arising from the operation or interpretation of this Agreement that cannot be resolved by a majority vote of the Governing Board pursuant to paragraph 2 hereof shall be submitted to mediation and arbitration to the American Arbitration Association (AAA) according to its commercial disputes rules and procedures.

8. GOVERNING LAW: This Agreement shall be governed by the law of the State of Connecticut. This Agreement is the product of informed negotiations between the parties hereto and each of the parties has had an opportunity to contribute to the drafting of this Agreement after consulting with legal counsel. Therefore, the language of this Agreement shall not be presumptively construed either in favor of or against any party.

9. AMENDMENTS: Unless expressly within the powers granted to the Governing Board, no provision of this Agreement may be modified, altered, or rescinded except by a writing duly executed by each Participating Municipality in accordance with state and local law.

10. DUE EXECUTION: Each Participating Municipality certifies that it has complied with all state and local laws as required to ratify this Agreement. The Participating Municipalities may separately execute counterpart originals of this Agreement (and any amendments thereto) which together shall be deemed to constitute one and the same agreement. Each Participating Municipality hereby authorizes its Town Manager to execute this Agreement.

11. WITHDRAWAL/TERMINATION: This Agreement is not transferable or assignable, in whole or in part, and any party may withdraw their participation in this Agreement, at any time upon sixty (60) days' written notice delivered or mailed to the members of the Governing Board, provided however, the notice of withdrawal does not release the Participating Municipality from its obligation to pay all fees accrued through the withdrawal date.

This Agreement shall terminate at the earlier of: (1) the date upon which all but one Participating Municipality has withdrawn; or (2) the date upon which all but one Participating Municipality has elected not to renew; or (3) forty (40) years from the Effective Date.

12. DEFAULT/INVOLUNTARY WITHDRAWAL: Any Participating Municipality that fails to meet its obligations as set forth in this Agreement or in any rule adopted by the Governing Board shall be deemed to be in default upon the mailing by the Governing Board of a written notice of default to the Participating Municipality's Chief Executive Officer. Issuance of the written notice of default must be approved by a two-thirds (2/3rds) vote of the Participating Municipalities that are not the subject of the notice of default. If such default is not cured within thirty (30) days of the mailing of the notice, the Participating Member may be involuntarily withdrawn upon a two-thirds (2/3rds) vote of the Participating Municipalities that are not the subject of the notice of default. Written notice of the date upon which any involuntary withdrawal will take effect shall be set by the Governing Board but shall not be less than 30 days from the date of mailing of the notice of involuntary withdrawal. All property and equipment of the involuntarily withdrawn municipality not removed from the Facility by the withdrawal date shall be deemed abandoned and may be disposed of as the Governing Board deems appropriate. An involuntary withdrawal does not release the withdrawn municipality from its obligation to pay all fees accrued through the withdrawal date nor does it modify or terminate this Agreement with respect to the remaining Participating Municipalities.

Notwithstanding anything herein to the contrary, the involuntarily withdrawn municipality may contest the notice of default within ten (10) days of receipt and submit such matter to mediation and arbitration to the American Arbitration Association (AAA) according to its commercial disputes rules and procedures. Submission of such matter to the AAA must be made within fifteen (15) days of the receipt of the notice of default and will stay the involuntary withdrawal until a final decision is rendered in the arbitration.

WHEREFORE, each Participating Municipality has duly approved and caused to be executed this Agreement on the dates set forth below, to be effective for the year commencing on \_\_\_\_\_.

TOWN OF SOUTH WINDSOR

TOWN OF EAST HARTFORD

\_\_\_\_\_  
By:  
Its:

\_\_\_\_\_  
By:  
Its:

TOWN OF MANCHESTER

\_\_\_\_\_  
By:  
Its:

Exhibit \_\_

1) Annual Budget

By December 1 of each year, the Governing Board will adopt an Annual Budget for the Facility for the ensuing fiscal year (the fiscal year beginning the following July 1). The Annual Budget will reflect Annual Expenses for the facility only. *Each member town will be responsible for the care of their impounded animals, including feeding and medical care.*

2) Annual Expenses

- a) The Annual Budget will include the following estimated expenses related to the facility:
- i) Heat, electricity, water, sewer, communications (telephone, internet)
  - ii) Building and grounds maintenance and repairs
  - iii) Insurance
  - iv) Future capital projects or major repairs
  - v) Other Facility expenses determined to be appropriate by the Governing Board
- b) There will be a non-lapsing capital account established separate from the operating accounts to allow for the accumulation of capital funds budgeted as part of 2.a.iv for future planned capital projects and major repairs.

3) Participating Municipality Payments

- a) The Annual Expenses that comprise the Annual Budget will be divided among the Participating Municipalities based on the following formula:
- i) Calculate the total number of impounded animals for each Participating Municipality from the prior fiscal year.
  - ii) For each impounded animal, calculate the total number of days each impounded animal resided at the Facility.
  - iii) For each Participating Municipality, multiply the number of impounded animals times the number of days each resided in the Facility. This will equal the number of "Impound Days" for each Participating Municipality.
  - iv) Calculate the total number of Impound Days for all Participating Municipalities combined.
  - v) Divide the total number of Impound Days for each Participating Municipality by the total number of Impound Days from the previous step 3.a.iv for all Participating Municipalities. The results represent each Participating Municipality's percentage of the total number of Impound Days.
  - vi) Calculate each Participating Municipality's share of the Annual Expenses and Special Assessments by multiplying their respective percentages from the previous step 3.a.v times the Annual Expenses and Special Assessments combined.
- b) Annual Expenses and Special Assessments shall be payable by each Participating Municipality quarterly, beginning on July 1 of each fiscal year.

For the purpose of calculating each Participating Municipality's share of the Annual Expenses and Special Assessments, the amount that each Participating Municipality is obligated to pay may be reduced by actual operating revenues collected by the Facility (such as non-specific fees paid or non-specific donations or grants made directly to the Facility.) In such instances, the final quarterly payment due from a Participating Municipality will be adjusted to provide a credit for actual operating revenues collected. The credit will be based on a Participating Municipality's percentage as set forth in paragraph 3.a.v. Should the credit exceed the amount due from a Participating Municipality in its final quarterly payment, excess amounts will be credited to that Participating Municipality's account and applied to the next quarterly payment due.

4) Administrative Fees

In addition to the Annual Budget, each year the Governing Board will set an annual administrative fee to be paid to the Participating Municipality designated as the administrative manager of the facility. The administrative fee will be shared equally among the other Participating Municipalities. The administrative fee will be in addition to a Participating Municipality's share of the Annual Expenses.

5) Special Assessments

In the event that there is an immediate need for repairs, equipment or payment of other operating expenses not anticipated in the budget and not coverable by the capital account, each Participating Municipality shall be specially assessed for such costs according to the formula set forth in section 3.a hereof. Notwithstanding this provision, the Governing Board's members may unanimously agree to a different method of allocating or collecting such extraordinary costs and special assessments provided that the Participating Municipality that initially paid for such expenses, if any, approves of same.

OFFICE OF THE  
TOWN COUNCIL

**TOWN OF EAST HARTFORD**  
740 Main Street  
East Hartford, Connecticut 06108

(860) 291-7208  
FAX (860) 291-7389

October 11, 2012

Debra Bouchard, Executive Director  
East Hartford Housing Authority  
546 Burnside Avenue  
East Hartford, CT 06108

RE: EHHA Scattered Site Program

Dear Mrs. Bouchard,

As Chairman of East Hartford's Town Council, I am proud to extend our strong support of the Housing Authority's application to the State of Connecticut, Department of Economic and Community Development, Third-Party Administered Affordable Housing Program for the Mayberry Village Scattered Site Program.

East Hartford is an economically diverse community. However, with 42% of the population earning an annual income below \$35,000, increasing quality, affordable housing opportunities is critically important to meeting the basic needs of many East Hartford residents. Under this proposal, thirty existing rental units will be acquired and rehabilitated by the Housing Authority and its Nonprofit Affiliate Organization Affordable HOMES/NOW. These units would have thirty project based vouchers assigned to them, preserving and enhancing their affordability for individuals and families.

Additionally, the Council strongly supports the Authority's strategic, targeted approach, identifying the Mayberry Village neighborhood for the acquisition of units. The proposed project will be of sufficient scale to encourage private property owners and investors to repair and improve other Mayberry Village properties. Public funds will thus leverage addition of private investment to revitalize and stabilize this priority neighborhood.

Together, the Town and Housing Authority will continue to work together to build strong neighborhoods that enrich our quality of life. The Town Council fully supports the Housing Authority's application and we look forward to a favorable response from the State of Connecticut.

Sincerely,

*Rich Kehoe*

Rich Kehoe

Chairman, East Hartford Town Council

October 11, 2012

Robert Keating, Chair  
East Hartford Housing Authority Board of Directors  
546 Burnside Avenue  
East Hartford, Connecticut 06108

Dear Bob:

We appreciate the East Hartford Housing Authority (EHHA) providing the opportunity for the Town Council to review your proposed development of King Court and other parcels in the town of East Hartford. The EHHA is taking proactive steps to address the financial problems engendered by the use of federal dollars for the state project, King Court, and the use of federal dollars for Veterans Terrace on other federal housing projects operated by EHHA. We appreciate the creative use of tax credits and other financing in order to make these initiatives work financially. That said, there are several aspects of the proposed project that cause us concern.

In reviewing the plans, we urge the EHHA to modify the plans to address the following concerns:

- Burnside Avenue parcels should include only owner-occupied housing to increase stability in the community. Additional apartments or rental units would be a step backward from the town's long time goal of reducing population density in the area and increasing home ownership to encourage stability. In fact, this area is within the Burnside Avenue Redevelopment Zone and governed by the Burnside Avenue Redevelopment Plan adopted by the town in 1997. The plan calls for reusing "obsolete apartment sites for single family and duplex housing in scale with abutting residences and encouraging home ownership".
- Any scattered site housing in the town of East Hartford should similarly be owner-occupied or involve the redevelopment of poorly maintained or abandoned rental units so that the EHHA projects do not increase the number of rental units in the town. The town's Plan of Conservation and Development calls for rehabilitation of existing rental units and the development of more owner-occupied housing units. See, pages 59-72.
- Any request for proposal for King Court should include a provision that such sale will be consistent with the town's plan of conservation and development and the community's best interests and that any person acquiring the property has demonstrated a commitment to the community in which the developer has previously worked. This will ensure that the new owner of King Court will

October 11, 2012

Page 2 of 2

consider the welfare of the existing tenants and continue the renewal of the entire south Main Street area.

- EHHA should receive assurances from HUD that the proposed timeline for transferring the funds is acceptable to that agency. It would be difficult to implement this plan and then have HUD determine that the funds need to be transferred quicker than the proposed cash flow will allow.

Sincerely,


*Rich Kehoe*

Rich Kehoe <sup>AK</sup>  
Chair, East Hartford Town Council

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T O W N O F E A S T H A R T F O R D  
O F F I C E O F T H E M A Y O R

---

**DATE:** November 30, 2012  
**TO:** Richard Kehoe, Chair  
**FROM:** Mayor Marcia A. Leclerc   
**RE:** COMMUNICATIONS: Resignation Boards and Commissions

Attached is a copy of a resignation letter from Steven Hudak from the Historic District Commission. He was valuable member of this Commissions and will be missed by fellow members, employees of the town and residents of the community.

Please place this communication on the Town Council agenda for December 11, 2012.

Thank you.



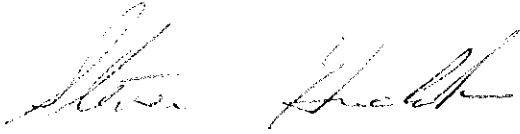


RECEIVED  
NOV 20 2012  
TOWN OF EAST HARTFORD  
OFFICE OF THE MAYOR

Dear Mayor Marcia LeClerc,

I am resigning as a commissioner of the East Hartford Historic District effective as of November 22, 2012. Being on the commission has been a enjoyable learning experience.

Sincerely,

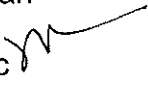


Steven Hudak

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T O W N O F E A S T H A R T F O R D  
O F F I C E O F T H E M A Y O R

---

**DATE:** November 30, 2012  
**TO:** Richard Kehoe, Chairman  
**FROM:** Mayor Marcia A. Leclerc   
**RE:** REFERRAL: Authorizing Resolution CRCOG Regional Sharing Initiatives  
-OPM Grant

Attached is the authorizing resolution and a memo with the summary identifying two of six CRCOG Regional Sharing Initiatives that will be submitted to OPM as part of a Regional Performance Incentive Grants application that CRCOG will be attempting to secure on behalf of participating municipalities.

Please place on the Town Council agenda for December 11, 2012 meeting.

Thank you

C: M. Walsh, Director Finance Dept.  
C. Fravel, Grants Administrator  
M. Grew, Buildings & Inspections Director  
K. Sayers, IT Manager

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation duly held on the 11<sup>th</sup> day of December, 2012.

**Whereas** Section 5 of Public Act 11-61 (An Act Concerning Responsible Growth) passed by the Connecticut General Assembly provides statewide incentive grants to regional planning organizations for projects that involve shared services; and

**Whereas** the Capitol Region Council of Governments (CRCOG) is acting as a convener and facilitator of service sharing projects around the CRCOG region; and

**Whereas** on October 24, 2012 the Policy Board of CRCOG passed a resolution authorizing development and submittal of an application package to the State Office of Policy and Management for funding under the Regional Performance Incentive Grant Program, on behalf of CRCOG's member municipalities, and municipalities of other regions, which are participating in CRCOG initiatives; and

**Whereas** the Chief Elected Officials and municipal staff of the Capitol Region have developed a list of service sharing project proposals that will be included in the application package, to the benefit of individual municipalities and the region as a whole; and

**Whereas**, the Town of East Hartford has expressed an interest in taking part in five such project proposals entitled: Code Enforcement Software, Human Resources Town Employee Portal, Call Handling and Response Triage (CHART), Regional Computer Forensics Laboratory and Regional Mutual Disaster Recovery.

**Now Therefore Be It Resolved** that the East Hartford Town Council does hereby endorse the above referenced Regional Performance Incentive Program project proposals and authorizes the Mayor, Marcia A. Leclerc, to sign all necessary agreements and take all necessary actions to allow for the town's participation in this program.

AND I DO FURTHER CERTIFY that the above resolution has not been in anyway altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affixed the corporate seal of said Town of East Hartford this \_\_\_\_ day of December, 2012.

seal

---

Angela M. Attenello  
Town Council Clerk



## MEMORANDUM

**DATE:** November 30, 2012

**TO:** Marcia A. Leclerc, Mayor

**FROM:** Clare Fravel, Grants Administrator *CF*

**RE:** **CRCOG Regional Sharing Initiatives - OPM Grant**

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By way of this memo, attached please find a summary of six CRCOG Regional Sharing Initiatives that will be submitted to OPM as part of a Regional Performance Incentive Grants application that CRCOG will be attempting to secure on behalf of participating municipalities.

While all six initiatives being pursued by CRCOG are worthwhile, it has been recommended in concert with the Finance Director, Information Technology Manager and the Buildings and Inspections Director, that East Hartford agree to participate in the Code Enforcement Software and Regional Mutual Disaster Recovery programs because they have particular utility with respect to East Hartford.

Both initiatives have the capability to reduce town costs and enhance existing electronic capabilities. In addition, the Regional Mutual Disaster Recovery program may increase resiliency as well as create a layer of redundancy in future disaster recovery efforts.

A resolution which supports these initiatives is attached and must be approved by the Town Council at their December 11, 2012 meeting in order for us to proceed. Finance Director Michael P. Walsh will be in attendance to address any questions.

Should you have any questions or concerns on the aforementioned, please feel free to contact me at ext. - 7206.

Cc: Michael P. Walsh, Director of Finance  
Milton Gregory Grew, Buildings and Inspections Director  
Ken Sayers, Information Technology Manager

**OPM Regional Performance Incentive Grants  
2012 Round  
CRCOG Policy Board Approved**

**Code Enforcement Software (estimated \$450,000)**

Code enforcement software is software that would report and track code enforcement violations and day to day code enforcement department activities. The application should include a mobile component for inspection and on-site reporting purposes.

**Human Resources On-line Clearinghouse and Templates (estimated \$50,000)**

Establishing a robust, on-line clearinghouse (possibly via a stand-alone micro-site off of the CRCOG website) to post sample HR documents, templates and related data, including, but not limited to, Personnel Policies, Pay Scales for Unaffiliated Employees, HR Checklists, Job Descriptions, Performance Appraisal Systems and Union Contracts. Templates of select documents for towns to modify/customize would be created by a hired HR consultant.

**Human Resources Town Employee Portal – Regional Development (estimated \$450,000)**

Sponsor a regional procurement for HR Portal Development Services to provide web-based self-service solutions for town employees. Regional portal offerings may vary depending on participating towns needs and priorities. Offerings may include an EAP Program, on-line training, benefit enrollment and cancellation, online application management, reporting functions, all policies and procedures on-line and easy salary and health premium changes.

**Local Call Log and Management System (estimated \$150,000)**

Create a complementary system to the Web EOC. This application would be a logging management system for local needs. For example, reporting downed trees on certain streets, or lights not working at a certain intersection, etc. With the system, towns would be able to prioritize needs and deploy town resources effectively.

**Regional Computer Forensics Laboratory (estimated \$250K)**

CRCOG staff is working in conjunction with the Capitol Region Chiefs of Police Association to explore the concept of a regional forensics laboratory dedicated to computer crimes. With the increase in computer crimes (including online fraud and financial crimes, digital production and dissemination of child pornography, online predators seeking child victims, stalking, harassment, and threatening) there is an overload at the State Laboratory and municipalities are often doing this work on their own. This project proposes to provide space, equipment, software licenses and training. Participating municipalities would assign investigators to the lab who in turn would receive and maintain the training necessary to successfully resolve these complex investigations for their agencies. The project team would also seek out private sector partners.

**Regional Mutual Disaster Recovery (estimate approximately \$80K)**

Create a network of towns in the region to acts as mutual disaster recovery locations. This would enable towns to recover more quickly from a disaster and have its back-office functions available and running in a nearby town within a short period of time. The project could include a “cloud” component where backups could be performed to a third party location at a tertiary backup.

# East Hartford Public Schools

*Department of Facilities*

*Albert S. Costa, Director*



Date: December 6, 2012

To: Nathan D. Quesnel, Superintendent of Schools

From: Albert S. Costa, Director of Facilities

RE: TOWN COUNCIL RESOLUTIONS-SCHOOL CONSTRUCTION GRANT APPLICATION

---

As it relates to the recently approved referendum for the East Hartford Middle School Window Wall Replacement project and the process for a School Construction Grant, Chapter 173 of the State Education laws require the local legislative body to act on specific resolutions prior to the school district's submission of school construction grant application.

The Town Council's resolutions should state the following.

- a. To authorize the BOE to apply for the School Building Grant;
- b. To authorize at least the preparation of project drawings;
- c. To refer the project to the Local Building Committee

Once the resolutions are received, our on-line grant application can be completed and submitted. The completed application consists of the Educational Specifications (already approved by the Board); the ED049 Grant Form outlining the project specifics and estimated costs; the Town Council's authorizations and the Town Clerk's Declaration of the approved referendum. I have all of these documents except for the aforementioned resolutions.

Please let me know if you have any questions.



has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount and for the Project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Town. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds.

Section 6. The Mayor, Treasurer and Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

On call of the vote on the bond referendum for road reconstruction, motion 8/0.

#### East Hartford Middle School Window Wall Replacement

MOTION By Barbara Rossi  
seconded by Eric Thompson  
to **waive** the reading of Sections 3 through 8.  
Motion carried 8/0.

MOTION By Barbara Rossi  
seconded by Marc Weinberg  
to **adopt** the following resolution:

RESOLUTION APPROPRIATING \$5,700,000 FOR WINDOW WALL REPLACEMENT AT EAST HARTFORD MIDDLE SCHOOL AND AUTHORIZING THE ISSUANCE OF \$1,600,000 BONDS OF THE TOWN TO MEET THE TOWN'S SHARE OF SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

#### BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$5,700,000 is appropriated for window wall replacement at East Hartford Middle School, to be completed in accordance with final plans and specifications therefor to be approved by the School Building Committee, and for architects and engineers fees, administrative, legal and financing costs related thereto (the "Project"), said appropriation to be inclusive of any and all State and Federal grants-in-aid thereof.

Section 2. To meet Town's share of said appropriation \$1,600,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, Treasurer, and Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, determined after considering the estimated amounts of the State grants-in-aid of the Project or the actual amounts thereof, if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. The bonds shall be in the denomination of \$5,000 or a whole multiple thereof, be issued fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds including approval of the rate or rates of interest, shall be determined by the Mayor, Treasurer, and Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, Treasurer, and Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, Treasurer, and Director of Finance.

Section 4. The Mayor, Treasurer, and Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, Treasurer, and Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, and be certified by a bank or trust company designated by the Mayor, Treasurer, and Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Mayor, Treasurer and Director of Finance are hereby authorized to spend a sum not to exceed the aforesaid appropriation and the Mayor is specifically authorized to make, execute and deliver any contract or contracts, and any other documents necessary or convenient to complete the Project authorized herein and the financing thereof.

Section 6. The Town hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount and for the Project



defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Town. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds.

Section 7. The Mayor, Treasurer and Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The Board of Education is authorized in the name and on behalf of the Town to apply to the Connecticut Commissioner of Education for any and all State grants-in-aid of the Project.

On call of the vote on the bond referendum for the East Hartford Middle School Window Wall Replacement, motion carried 8/0.

Placement on the Ballot

MOTION By Barbara Rossi  
seconded by Marc Weinberg  
to approve the following:

**RESOLVED:** That the resolution entitled "Resolution Appropriating \$10,000,000 For The Planning, Design, Construction And Reconstruction Of Town Roads And Parking Lots And Authorizing The Issuance Of \$10,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", adopted by the Town Council on August 21, 2012, and the resolution entitled "Resolution Appropriating \$5,700,000 For Window Wall Replacement At East Hartford Middle School And Authorizing The Issuance Of \$1,600,000 Bonds Of The Town To Meet The Town's Share Of Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose", adopted by the Town Council on August 21, 2012, be submitted to the Town electors for approval or disapproval at a referendum in conjunction with the general election to be held on Tuesday, November 6, 2012, between the hours of 6:00 a.m. and 8:00 p.m. (E.S.T.), and that the warning of said referendum shall state the questions to be voted upon as follows:

1. "Shall the resolution entitled 'Resolution Appropriating \$10,000,000 For The Planning, Design, Construction And Reconstruction Of Town Roads And Parking Lots And Authorizing The Issuance Of \$10,000,000 Bonds Of The Town To Meet Said Appropriation And Pending The Issuance Thereof The Making Of Temporary Borrowings For Such Purpose', adopted by the Town Council on August 21, 2012, be approved?"

The ballot label for said question shall read as follows:

"Shall the \$10,000,000 appropriation and bond authorization for the planning, design, construction and reconstruction of Town roads and parking lots be approved?"

YES \_\_\_\_\_

NO \_\_\_\_\_



December 4, 2012

The Hon. Marcia A. Leclerc  
Mayor  
Town of East Hartford  
740 Main Street  
East Hartford, CT 06108

Re: Expiration of Term of Transit District Director-Marilyn Pet

Dear Mayor Leclerc:

According to the records of the Greater Hartford Transit District (the "District"), the term of appointment of Marilyn Pet to the Board of Directors from the Town of East Hartford will expire on December 30, 2012.

I respectfully request that if you have not already done so, please bring this appointment to the attention of the Town Council as soon as possible.

Please advise this office as to the Council's action taken on this appointment.

Thank you for your assistance and cooperation.

Sincerely yours,

A handwritten signature in cursive script that reads "Vicki L. Shotland".

Vicki L. Shotland  
Executive Director

cc: Marilyn Pet-Director/GHTD

*Greater Hartford Transit District  
One Union Place  
Hartford, Connecticut 06103  
Telephone: (860) 247-5329 Fax: (860) 549-3879  
www.hartfordtransit.org*

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T O W N O F E A S T H A R T F O R D  
O F F I C E O F T H E M A Y O R

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**DATE:** November 30, 2012

**TO:** Richard Kehoe, Chair

**FROM:** Mayor Marcia A. Leclerc 

**RE:** REFUND OF TAXES

I recommend that the Town Council approve a total refund of taxes in the amount of \$2,373.47 as detailed in the attached listing from our Collector of Revenue.

Please place this item on the Town Council agenda for December 11, 2012 .

**C:** M. Walsh, Director of Finance  
I. Laurenza, Tax Collector

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**INTEROFFICE MEMORANDUM**

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**TO:** MARCIA A LECLERC, MAYOR  
MICHAEL WALSH, DIRECTOR OF FINANCE

**FROM:** IRIS LAURENZA, COLLECTOR OF REVENUE  
ANNIE KOHLER, ASSISTANT TAX COLLECTOR

**SUBJECT:** REFUND OF TAXES

**DATE:** 11/30/2012

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Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$2,373.47 See attached list.

Bill	Name	Address	Prop Loc	Vehicle Info.	Over Paid
2011-03-0051095	AMIANG IKOEDEM	111 WHITING RD E HARTFORD CT 06118 1551	2000//WBAGH8347YDP07117	\$ (92.77)	
2011-03-0051473	ARI FLEET LT	4001 LEADENHALL RD MT LAUREL NJ 08054 4611	2009//3FAHP02129R136797	\$ (389.02)	
2011-03-0053038	BERGERON ERNEST A OR BERGERON IRENA H	1 ELIZABETH CT APT 331 ROCKY HILL CT 06067	2003//1HGCM56383A078591	\$ (43.52)	
2011-03-0053327	BISHOP JEAN E	403 W CENTER ST APT 425 MANCHESTER CT 06040 4798	2010//3FADP0L31AR305355	\$ (129.52)	
2011-01-0002148	CAESAR BRIAN P	23 LARAIA AVE EAST HARTFORD CT 06108	23 LARAIA AVE	\$ (125.80)	
2011-03-0058681	DALY CHARLES D	65 NORTHFIELD DR E HARTFORD CT 06118 2054	1997//2G1WL52M8V9334135	\$ (69.15)	
2011-01-0013536	DOUGHERTY SHAWN P & ZAIDA	490 SILVER LN EAST HARTFORD CT 06118	490 SILVER LN	\$ (9.63)	
2011-03-0061196	ELLIOTT STEPHANIE A	142 HIGH ST APT 3 MIDDLETOWN CT 06457	2004//JF1GG68584H818828	\$ (5.52)	
2011-03-0063329	GABRIEL MARIA M	14 KENCOVE DR E HARTFORD CT 06118 3130	2000//1ZWFT6037Y5644780	\$ (8.26)	
2011-03-0064106	GILBERT ANNA MARIE	131 MAIN ST E HARTFORD CT 06118 3212	1988//1G1BU51HXJR143591	\$ (49.21)	
2011-01-0013940	GLASER MICHAEL S	31 HIGH ST UNIT 7208 EAST HARTFORD CT 06118	31 HIGH ST 7208	\$ (209.38)	
2010-03-0066860	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040 9681	2010//1HGCP2F86AA050187	\$ (418.73)	
2011-99-0014853	KING SHIRLAN P	40 E LINCOLN AVE APT 1W	PARKING TICKET	\$ (6.00)	
2011-03-0070834	LEONE FREDERICK W	33 WESTVIEW DR E HARTFORD CT 06118 1354	2004//3GNEK12T34G103208	\$ (9.92)	
2011-03-0072481	MARTINEZ ALBERTO A	62 CAMBRIDGE DR E HARTFORD CT 06118 2603	1999//1FTZR15V2XTA66162	\$ (10.00)	
2011-01-0009149	OWENS ALPHONSO OR OWENS MCCALLA VANICIA	11 LEONARD DR EAST HARTFORD CT 06118	11 LEONARD DR	\$ (212.18)	
2010-03-0086802	TOYOTA MOTOR CREDIT CORP	BOX 105386 ATLANTA GA 30348	2008//5TBBV54168S502166	\$ (312.02)	
2010-03-0086825	TOYOTA MOTOR CREDIT CORP	BOX 105386 ATLANTA GA 30348	2007//5TDBT44A37S292163	\$ (272.84)	
<b>TOTAL</b>				<b>\$ (2,373.47)</b>	

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T O W N O F E A S T H A R T F O R D  
O F F I C E O F T H E M A Y O R

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**DATE:** November 30, 2012  
**TO:** Richard Kehoe, Chairman  
**FROM:** Mayor Marcia A. Leclerc   
**RE:** APPOINTMENTS/REAPPOINTMENTS-Boards & Commissions

I am recommending the following appointments/ reappointments to the Town Boards and Commissions.

**Beautification Commission**

**Term**

R	Mary J. Mourey	785 Burnham Street	12/16
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**Commission on Aging**

R	Debra Gaudette	22 Higbie Drive	12/16
R	Pricilla Lancaster	151 Oxford Drive	12/16
R	C. Edwin Carlson	59 Brentmoor Road	12/16

**Commission on Services for People with Disabilities**

R	Florence R. Schroeter	55 Olmsted Street	12/15
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**Emergency Medical Services Commission**

R Mary J. Mourey 785 Burnham Street 12/15

**Board of Ethics**

R Eileen Powers 174 Britt Road 12/18

**Fine Arts Commission**

R Glynis McKenzie 51 Williams Street 12/18

**Inland Wetlands Commission**

**Alternate**

R Michelle M. Lock 74 Arnold Drive 12/14

**Library Commission**

R Florence R. Schroeter 55 Olmsted Street 12/16

**Planning & Zoning Commission**

**Alternate**

R Amy Sawyer 601 Burnham Street 12/17

**Public Building Commission**

R Travis J. Simpson 119 Naubuc Ave., Apt 1A 12/18

**Redevelopment Agency**

R	Antonio Matta	19 Fellows Lane	12/18
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**Veterans Affairs Commission**

R	Bernie Corona	27 Winding Lane	12/15
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R	J. Roger Pelletier	61 Beacon Hill Road	12/15
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R	Timothy M. Siggia	145 Arbutus Street	12/15
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Please place on the Town Council Agenda for December 11, 2012.

Thank you.



OFFICE OF THE  
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street  
East Hartford, Connecticut 06108

*Robert J. Pasch*

2012 DEC -6 (60) 291-7208

TOWN CLERK (860) 291-7389  
EAST HARTFORD

DATE: December 6, 2012

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: Tuesday, December 11, 2012 7:00 p.m. Town Council Majority Office

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

**Tuesday, December 11, 2012**

**7:00 p.m.**

**Town Council Majority Office**

The purpose of the meeting is to meet in Executive Session to discuss the case of Katreia Anglin, Administratrix of the Estates of Ramona Kendall, et al v. Town of East Hartford, et al, Docket No. CV-06-5001800-S

cc: Mayor Leclerc  
Scott Chadwick, Corporation Counsel  
David Yale, Attorney